

15 - Relationships with Academic + Clinical Agencies

D - Agencies Receiving MSH Students

- 11 Various Agencies
(one day observation)

THE MASSACHUSETTS GENERAL HOSPITAL

BOSTON 02114

CHARLES A. SANDERS, M.D.
General Director

ELLSWORTH T. NEUMANN, M.D.
Administrator



TELEPHONE (617) 726-2116

CABLE ADDRESS "MASSGENERAL"

NOV 17 1972

November 16, 1972

Miss Natalie Petzold
M.G.H. School of Nursing
RSL-1

Dear Natalie:

As you have requested, this short note should clarify the situation regarding home visits and follow-up by students.

It would appear that so long as the students are acting at the direction of the Hospital, are in pursuance of their prescribed course of study, and are not acting in violation of any legal principle, should any liability situation arise there should be adequate insurance coverage.

Sincerely yours,

James M. Vaccarino
Administrative Assistant

JMV:mf

Therum V
for R.T.
D. Malin
Abroad
bill for
subscribing

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

n.d.

? 1972

file

these

Proposed objectives and guidelines for Home Visiting by students in Ambulatory Nursing.

OBJECTIVES:

The Student will:

1. Identify physical factors in the home and community environments which influence health status.
2. Assess family health status and family interactions.
3. Develop a nursing care plan which will incorporate the factors identified in the family, home, and community.
4. Initiate a family health teaching program which will include preventative health care as well as rehabilitative and maintenance health care.
5. Record in medical record a summary of the family profile; health teaching initiated; and response of patient and family to health regimen.

GUIDELINES:

1. Student will visit one (1) patient once per week for two to four weeks.
2. Time allotted for each visit will be one-half of one clinical experience day. Specific day and time will be arranged between student and patient with approval of faculty member.
3. Student will notify faculty member and clinic personnel of the day of visit and time, address, and telephone number of patient/family. On return from visit, student will report to faculty member.
4. Patient/family will not be receiving home visiting service from any other health resource.
5. Potential patient for home visit by student will be evaluated by instructor to assess appropriateness of choice.
6. Permission to visit must be granted by the patient/family.
7. Patient/family will have a need for health teaching (i.e. diet assessment and counseling, medications, assessment of dressing techniques, x-ray preparation, safety).
8. Pre-and post-visit conferences will be scheduled on an individual and a group basis.
9. Students who indentify patients who demonstrate a need for more intensive or continuous health care follow-up will pursue plans for this with clinic nurse and/or physician.
10. Pertinent information will be recorded in the medical record of the patient considering the guidelines established by the Medical Records Committee. Information to be entered into the record will be reviewed by the faculty member and the clinic nurse before recording.
11. Student will wear basic uniform, carry her MGH I.D. card, and conform to uniform dress code in regard to coat.
12. Instructor may make periodic home visits with students but will not be expected to accompany each student on each visit.
13. Students will be oriented as to how to contact a clinical instructor if necessary during a home visit.
14. Patient residence must be accessible by public transportation.
15. Student will be responsible for all transportation costs incurred for this experience.

Thelma Powers

? showing
planning
clinic staff?

Cooperative Agreement for Public Health Nursing Field Experience

Cooperative Agreement for Public Health Nursing Field Experience (cont'd.)

2.

The Massachusetts General Hospital School of Nursing

Orientation Conference

and the Visiting Nurse Association of Boston

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Visiting Nurse Association of Boston for selected senior nursing students during the school year 1967-1968.

The Visiting Nurse Association of Boston shall provide a planned and directed program of supervised field instruction in public health nursing for _____ students for the period _____.

Credentials

Prerequisites for this experience are medical, surgical, pediatric, and obstetrical theory and clinical practice.

Credentials for each student shall be submitted in duplicate by the School of Nursing to the Education Director of the Agency at least two weeks before the beginning date of the field experience. These should include:

Transportation

Name _____ School of Nursing _____
Date of Birth _____ Local Address - Telephone Number _____
Home Address of Parent or Guardian - Telephone Number _____
Education Background _____
Courses Completed _____
Clinical Experiences Completed _____
General Evaluation - Work Performance, Special Interests, Attitudes, etc. _____
Work Interest in Future _____

Hours on Duty

Health

Each student shall have:

Time Lost

A complete physical examination within three months of the beginning date of the field experience.

A negative chest x-ray or negative tuberculin test within one year of this field placement.

Payment

Report on the above data shall be sent in writing to the Agency Education Director, at least two weeks prior to the student's arrival in the Agency.

In case of illness or accident during this period, the student shall be instructed by the School to immediately report the illness or accident to the supervisor in the Agency, and to the liaison faculty member in the School of Nursing. The School shall assume responsibility for student guidance for medical care.

The Agency shall take responsibility for securing emergency medical attention if a student becomes ill or injured on duty, and shall notify the School immediately, but shall assume no further responsibility.

Housing

The School shall assume responsibility for arrangement for housing for students.

Cooperative Agreement for Public Health Nursing Field Experience

The Massachusetts General Hospital School of Nursing

and the Visiting Nurse Association of Boston

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Visiting Nurse Association of Boston for selected senior nursing students during the school year 1967-1968.

The Visiting Nurse Association of Boston shall provide a planned and directed program of supervised field instruction in public health nursing for _____ students for the period _____

Credentialed

Prerequisites for this experience are medical, surgical, pediatric, and obstetrical theory and clinical practice.

Credentialed for each student shall be submitted in duplicate by the School of Nursing to the Education Director of the Agency at least two weeks before the beginning date of the field experience. These should include:

Name _____
Date of Birth _____
Home Address of Parent or Guardian - Telephone Number _____
Education Background _____
Courses Completed _____
Clinical Experiences Completed _____
General Evaluation - Work Performance, Special Interests, Attitudes, etc. _____
Work Interest in Future _____

Health

Each student shall have:

A complete physical examination within three months of the beginning date of the field experience.

A negative chest x-ray or negative tuberculin test within one year of this field placement.

Report on the above data shall be sent in writing to the Agency Education Director, at least two weeks prior to the student's arrival in the Agency.

In case of illness or accident during this period, the student shall be instructed by the School to immediately report the illness or accident to the supervisor in the Agency, and to the liaison faculty member in the School of Nursing. The School shall assume responsibility for student guidance for medical care.

The Agency shall take responsibility for securing emergency medical attention if a student becomes ill or injured on duty, and shall notify the School immediately, but shall assume no further responsibility.

Housing

The School shall assume responsibility for arrangement for housing for students.

Orientation
Conference

The School shall be responsible for the general orientation conference for students before they begin their field work in the Agency. The conference should include the objectives of the field experience, student's responsibilities while in the Agency; necessary uniforms and equipment.

Uniforms and
Equipment

Students shall wear the School uniform if it is appropriate, or a public health nurse's uniform; a navy or black beret, or public health nurse's overseas cap; brown, black or navy oxfords; a tailored dark untrimmed coat; and apparel for suitable protection against inclement weather.

The Agency shall provide the nurses' bags and equipment required for execution of field service. When carelessness or negligence concerning care of supplies and equipment is a factor in loss or breakage, the problem will be taken up on an individual basis.

Transportation

The student will assume responsibility for her carefare to and from the Agency. The Agency will reimburse the student for transportation and business telephone costs during the Agency working hours. Permission to drive a personal-owned car on Agency business must be granted by Agency administration office. The car must bear a Massachusetts registration and student should have a Massachusetts license to drive. The Agency will reimburse the student at the rate of 10¢ per mile while using the car on duty.

Hours on Duty

The hours for the student shall be the same as those for Agency personnel (8:00 A.M. - 4:30 P.M.), except when the nursing student is scheduled for a class day in the home school. Holidays observed by the Agency shall also be granted to students.

Time Lost

Make-up time for time lost shall be determined on an individual basis by the liaison faculty member of the School and the Agency Education Director.

Payment

The Massachusetts General Hospital School of Nursing shall pay the Agency eighty dollars (\$80.00) per student for field instruction for the period of practice.

The Agency shall submit the bill at the close of field instruction to the person delegated at the hospital, as follows:

Miss Natalie Petzold, Director
School of Nursing

If the student withdraws from the field experience during the first week, the Field Agency will be reimbursed forty dollars (\$40.00); during the second week through the fourth week, sixty dollars (\$60.00); fifth week through seventh week the reimbursement shall be eighty dollars (\$80.00).

Orientation Conference

The School shall be responsible for the general orientation conference for students before they begin their field work in the Agency. The conference should include the objectives of the field experience, student's responsibilities while in the Agency, necessary uniforms and equipment.

Uniforms and Equipment

Students shall wear the School uniform if it is appropriate, or a public health nurse's uniform; a navy or black dress, or public health nurse's overalls; cap; brown, black or navy oxford; a tailored dark knitwear coat; and apparel for suitable protection against inclement weather.

The Agency shall provide the nurses' bags and equipment required for execution of field service. When carelessness or negligence concerning care of supplies and equipment is a factor in loss or breakage, the problem will be taken up on an individual basis.

Transportation

The student will assume responsibility for her commute to and from the Agency. The Agency will reimburse the student for transportation and business telephone costs during the Agency working hours. Permission to drive a personal-owned car on Agency business must be granted by Agency administration office. The car must bear a Massachusetts registration and student should have a Massachusetts license to drive. The Agency will reimburse the student at the rate of 10¢ per mile while using the car on duty.

Hours on Duty

The hours for the student shall be the same as those for Agency personnel (8:00 A.M. - 4:30 P.M.), except when the nursing student is scheduled for a class day in the home school. Holidays observed by the Agency shall also be granted to students.

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Make-up time for time lost shall be determined on an individual basis by the liaison faculty member of the School and the Agency Education Director.

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Miss Natalie Petzold, Director
School of Nursing

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Cooperative Agreement for Public Health Nursing Field Experience (cont'd.)

3.

Withdrawal
from the
Agency

The Agency has the right to request the withdrawal from the field of any student who has not made a satisfactory adjustment to the experience within the first month. Reports of such students will be reviewed in a joint conference by the Education Director of the Agency, the liaison faculty member of the School of Nursing and any other persons deemed necessary, before any action is taken.

Reports

Upon completion of the student's field instruction, the Agency will send to the liaison faculty member of the School of Nursing the evaluation reports of the student's performance and a record of her experience.

Date: Aug. 21, 1967

Signed:

Russell P. School
Director, School of Nursing

Date: August 18, 1967

Signed:

Paul H. K. Hope (Associate Director)
General Director, Visiting Nurse Association
of Boston

This agreement is in full force and effect from the date of signing.

Massachusetts General Hospital School of Nursing
Miss Estelle K. School, R.N.
Director, School of Nursing

Signed:

Paul H. K. Hope Associate Director
Director of Agency

Russell P. School
Director of School of Nursing

Date: August 21, 1967

DL/aw
7/5/67

DH/lcw
6/30/67

Cooperative Agreement for Public Health Nursing Field Experience (cont'd.)

Withdrawal
from the
Agency

The Agency has the right to request the withdrawal from the field of any student who has not made a satisfactory adjustment to the experience within the first month. Reports of such students will be reviewed in a joint conference by the Education Director of the Agency, the liaison faculty member of the School of Nursing and any other persons deemed necessary, before any action is taken.

Reports

Upon completion of the student's field instruction, the Agency will send to the liaison faculty member of the School of Nursing the evaluation reports of the student's performance and a record of her experience.

Date:

Aug. 21, 1967

Signed:

Barbara J. [Signature]
Director, School of Nursing

Date:

August 18, 1967

Signed:

Robert K. [Signature]
General Director, National Nurse Association
(Associate Director)
of Boston

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR THE BOSTON VISITING NURSE ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Boston Visiting Nurse Association to further the students' understanding of the public health nursing agency and its role in the promotion of health, prevention of disease, and the care of the sick.

The number of students and the dates for the experience will be determined jointly by the agency and the school of nursing through the Allocation Committee of the Nursing Council of United Community Services.

The school of nursing will reimburse the agency at the rate of ten dollars (\$10.00) per student per day. If student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency.

Twice a year in January and June and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Paula K Hope (Associate Director)
Director of Agency

Natalie Petzold
Director of School of Nursing

Date: August 18, 1967

Date: August 18, 1967

(This is to be effective from September 1, 1967, to June 30, 1968)

KH/lcw
7/5/67

CONTRACT FOR THE BOSTON VISITING NURSE ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

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The number of students and the dates for the experience will be determined jointly by the agency and the school of nursing through the Allocation Committee of the Nursing Council of United Community Services.

The school of nursing will reimburse the agency at the rate of ten dollars (\$10.00) per student per day. If student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency.

Twice a year in January and June and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Director of Agency
(Associate Director)

Director of School of Nursing

Date: August 18, 1957

7/2/57
KH/low

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

AUG 11 1967

CONTRACT FOR WELLESLEY FRIENDLY AID ASSOCIATION
AND MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
FOR ONE DAY OBSERVATION PROGRAM

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Wellesley Friendly Aid Association to provide a day of observation for eight nursing students during the school year 1967-1968.

The dates for the experience shall be determined jointly by the agency and the school of nursing.

The school of nursing shall reimburse the agency at the rate of nine dollars (\$9.00) per student per day. If the student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency twice a year in January and June and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Charlotte M. Starns, RN Director of Agency

Natalie Petzold, RN Director of School of Nursing

Date: August 10, 1967

(This is to be effective from September 1, 1967, to June 30, 1968)

DH/lcw
6/29/67

Housing

The School shall assume responsibility for arrangement for housing for students.

AUG 1 1967

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR WELLESLEY FRIENDLY AID ASSOCIATION
AND MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
FOR ONE DAY OBSERVATION PROGRAM

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The school of nursing shall reimburse the agency at the rate of nine dollars (\$9.00) per student per day. If the student is unable to report for observation and the agency is not notified, the hospital will be billed for that student. Bills will be submitted by the agency twice a year in January and June and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petold, R.N.
Director, School of Nursing

Signed:

Director of Agency

Director of School
of Nursing

Date: August 1, 1967

(This is to be effective from September 1, 1967, to June 30, 1968)

EW/low
6/29/67

Cooperative Agreement for Public Health Nursing Field Experience

Cooperative Agreement for Public Health Nursing Field Experience (Cont'd.) 2.

The Massachusetts General Hospital School of Nursing

Orientation and Progress Conferences The School shall be responsible for the general orientation conference and progress conferences. The conferences should include the objectives of the field experience, student's responsibilities while in the Agency, necessary uniforms, and the general orientation conference.

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Visiting Nurse Association of Boston for selected senior nursing students during the school year 1968-1969.

The Visiting Nurse Association of Boston shall provide a planned and directed program of supervised field instruction in public health nursing for 15 students for a period of 6 weeks each. The beginning date of the first 6 week experience will be November 25, 1968 and the terminal date of the last 6 week experience will be June 20, 1969.

Credentials

Prerequisites for this experience are medical, surgical, pediatric, and obstetrical theory and clinical practice.

Credentials for each student shall be submitted in duplicate by the School of Nursing to the Education Director of the Agency at least two weeks before the beginning date of the field experience. These should include:

- Name
- Date of Birth
- Home Address of Parent or Guardian - Telephone Number
- Education Background
- Courses Completed
- Clinical Experiences Completed
- General Evaluation - Work Performance, Special Interests, Attitudes, etc.
- Work Interest in Future

Hours on Duty

The Agency will reimburse the student for transportation and business telephone costs during the Agency working hours. Permission to drive a personal-owned car must be given by the administration office. Local Address - Telephone Number. Massachusetts. Agency will reimburse the student at the rate of \$1.00 per hour for the car on duty.

Health

Each student shall have:

Time Lost

Make-up time for time lost shall be determined on an individual basis. A complete physical examination within three months of the beginning date of the field experience.

Payment

A negative chest x-ray or negative tuberculin test within one year of this field placement.

Report on the above data shall be sent in writing to the Agency Education Director, at least two weeks prior to the student's arrival in the Agency.

If the student withdraws from the field experience during the first 6 weeks, the student shall be instructed by the School to immediately report the illness or accident to the supervisor in the Agency, and to the liaison faculty member in the School of Nursing. The School shall assume responsibility for student guidance for medical care.

The Agency shall take responsibility for securing emergency medical attention if a student becomes ill or injured on duty and shall notify the School immediately, but shall assume no further responsibility.

Housing

The School shall assume responsibility for arrangement for housing for students.

The Massachusetts General Hospital School of Nursing

and the Visiting Nurse Association of Boston

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Visiting Nurse Association of Boston for selected senior nursing students during the school year 1968-1969.

The Visiting Nurse Association of Boston shall provide a planned and directed program of supervised field instruction in public health nursing for 15 students for a period of 6 weeks each. The beginning date of the first 6 week experience will be November 27, 1968 and the terminal date of the last 6 week experience will be June 20, 1969.

Prerequisites

Prerequisites for this experience are medical, surgical, pediatric, and obstetrical theory and clinical abilities.

Prerequisites for each student shall be submitted in duplicate by the School of Nursing to the Education Director of the Agency at least two weeks before the beginning date of the field experience. These should include:

Name
Date of Birth
Home Address or Parent or Guardian - Telephone Number
Local Address - Telephone Number
Education Background
Courses Completed
Clinical Experiences Completed
General Evaluation - Work Performance, Special Interests, Attitudes, etc.
Work Interest in Future

Health

Each student shall have:

A complete physical examination within three months of the beginning date of the field experience.

A negative chest x-ray or negative tuberculin test within one year of this field placement.

Report on the above data shall be sent in writing to the Agency Education Director, at least two weeks prior to the student's arrival in the Agency.

In case of illness or accident during this period, the student shall be instructed by the School to immediately report the illness or accident to the supervisor in the Agency, and to the liaison faculty member in the School of Nursing. The School shall assume responsibility for student guidance for medical care.

The Agency shall take responsibility for securing emergency medical attention if a student becomes ill or injured on duty and shall notify the School immediately, but shall assume no further responsibility.

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Orientation
and Progress
Conferences

The School shall be responsible for the general orientation conference for students before they begin their field work in the Agency. The conference should include the objectives of the field experience, student's responsibilities while in the Agency; necessary uniforms and equipment. A second conference is held during the student's public health field work, when the liaison faculty member visits the Agency office.

Uniforms and
Equipment

Students shall wear the School uniform if it is appropriate, or a public health nurse's uniform; a navy or black beret, or public health nurse's overseas cap; brown, black or navy oxfords; a tailored dark untrimmed coat; and apparel for suitable protection against inclement weather.

The Agency shall provide the nurses' bags and equipment required for execution of field service. When carelessness or negligence concerning care of supplies and equipment is a factor in loss or breakage, the problem will be taken up on an individual basis.

Transportation

The student will assume responsibility for her carfare to and from the Agency. The Agency will reimburse the student for transportation and business telephone costs during the Agency working hours. Permission to drive a personal-owned car on Agency business must be granted by Agency administration office. The car must bear a Massachusetts registration and student should have a Massachusetts license to drive. The Agency will reimburse the student at the rate of ~~10¢~~ ^{12¢} per mile while using the car on duty.

Hours on Duty

The hours for the student shall be the same as those for Agency personnel (8:00 A.M. - 4:30 P.M.) except when the nursing student is scheduled for a class day in the home school. Holidays observed by the Agency shall also be granted to students.

Time Lost

Make-up time for time lost shall be determined on an individual basis by the liaison faculty member of the School and the Agency Education Director.

Payment

The Agency shall submit the bill at the close of field instruction to the person delegated at the hospital, as follows:

Miss Natalie Petzold, Director
School of Nursing

If the student withdraws from the field experience during the first week, the Field Agency will be reimbursed forty dollars (\$40.00); during the second week through the fourth week, sixty dollars (\$60.00); and after the fifth week the reimbursement shall be eighty dollars (\$80.00).

EP:BF
9/13/68

Orientation and Progress Conferences

The School shall be responsible for the general orientation conference for students before they begin their field work in the agency. The conference should include the objectives of the field experience, student's responsibilities while in the Agency; necessary uniforms and equipment. A second conference is held during the student's public health field work, when the liaison faculty member visits the Agency office.

Uniforms and Equipment

Students shall wear the School uniform if it is appropriate, or a public health nurse's uniform; a navy or black dress, or public health nurse's overalls cap; brown, black or navy oxford; a tailored dark uniform coat; and apparel for suitable protection against inclement weather.

The Agency shall provide the nurses' bags and equipment required for execution of field service. When carelessness or negligence concerning care of supplies and equipment is a factor in loss or breakage, the problem will be taken up on an individual basis.

Transportation

The student will assume responsibility for her commute to and from the Agency. The Agency will reimburse the student for transportation and business telephone costs during the Agency working hours. Permission to drive a personal-owned car on Agency business must be granted by Agency administration office. The car must have a Massachusetts registration and student should have a Massachusetts license to drive. The Agency will reimburse the student at the rate of 10¢ per mile while using the car on duty.

Hours on Duty

The hours for the student shall be the same as those for Agency personnel (8:00 A.M. - 4:30 P.M.) except when the nursing student is scheduled for a class day in the home school. Holidays observed by the Agency shall also be granted to students.

Time Lost

Make-up time for time lost shall be determined on an individual basis by the liaison faculty member of the School and the Agency Education Director.

Payment

The Agency shall submit the bill at the close of field instruction to the person delegated at the hospital, as follows:

Miss Natalie Petroski, Director
School of Nursing

If the student withdraws from the field experience during the first week, the Field Agency will be reimbursed forty dollars (\$40.00); during the second week through the fourth week, fifty dollars (\$50.00); and after the fifth week the reimbursement shall be sixty dollars (\$60.00).

Cooperative Agreement for Public Health Nursing Field Experience (Cont'd.)

3.

Withdrawal
from the
Agency

The Agency has the right to request the withdrawal from the field of any student who has not made a satisfactory adjustment to the experience within the first month. Reports of such students will be reviewed in a joint conference by the Education Director of the Agency, the liaison faculty member of the School of Nursing and any other persons deemed necessary, before any action is taken.

Reports

Upon completion of the student's field instruction, the Agency will send to the liaison faculty member of the School of Nursing the evaluation reports of the student's performance and a record of her experience. This record and the student's grade are then shared with her in the home School by the liaison faculty member.

DATE: Sept. 16, 1968 SIGNED: Marlene Petard, R.N.
Director, School of Nursing

DATE: Sept 24, 1968 SIGNED: Alvie M. Dempsey
General Director, Visiting Nurse Association
of Boston

are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petard, R.N.
Director, School of Nursing

Director of Agency

Director of School of
Nursing

DATE: _____

(This is to be effective from September 1, 1968 to June 30, 1969.)

NP:BF
9/13/68

NP:BF
9-13-68

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Agency

The Agency has the right to request the withdrawal from the field of any student who has not made a satisfactory adjustment to the experience within the first month. Reports of such students will be reviewed in a joint conference by the Education Director of the Agency, the liaison faculty member of the School of Nursing and any other persons deemed necessary, before any action is taken.

Reports

Upon completion of the student's field instruction, the Agency will send to the liaison faculty member of the School of Nursing the evaluation reports of the student's performance and a record of her experience. This record and the student's grade are then shared with her in the home School by the liaison faculty member.

DATE: Sept 15, 1964 SIGNED: Frederick P. [Signature]
Director, School of Nursing

DATE: Sept 24, 1964 SIGNED: Clare M. [Signature]
General Director, Virginia Nurses Association
of Boston

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR WELLESLEY FRIENDLY AID ASSOCIATION

AND MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

FOR ONE DAY OBSERVATION PROGRAM

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Wellesley Friendly Aid Association to provide a day of observation for 12 nursing students during the school year 1968-1969.

The dates for the experience shall be determined jointly by the agency and the school of nursing.

The school of nursing shall reimburse the agency at the rate of nine dollars (\$9.00) per student per day. If the student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency twice a year in January and June and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

SIGNED:

Director of Agency

Director of School of
Nursing

DATE: _____

(This is to be effective from September 1, 1968 to June 30, 1969.)

Date: Sept. 24, 1969

(This is to be effective from September 1, 1969 to June 30, 1970).

NP:BF
9-13-68

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR WELLESLEY FRIENDLY AID ASSOCIATION
AND MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
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are to be sent to:
Massachusetts General Hospital School of Nursing
Miss Natalie Petros, R.N.,
Director, School of Nursing

SIGNED:

Director of Agency

Director of School of
Nursing

DATE: _____

(This is to be effective from September 1, 1968 to June 30, 1969.)

WP:SV
9-13-68

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR THE BOSTON VISITING NURSE ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

The Boston Visiting Nurse Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in the promotion of health, prevention of disease, and the care of the sick.

The number of students and the dates for the experience will be determined jointly by the agency and the school of nursing through the Allocation Committee of the Nursing Council of the United Community Services.

The School of Nursing will reimburse the agency at the rate of ten dollars (\$10.00) per student per day. If student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency.

Twice a year in January and June, and are to be sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Olivia M. Dempsey, R.N. Director of Agency

Natalie Petzold, R.N. Director of School of Nursing

Date: Sept. 24, 1969

(This to be effective from September 1, 1969 to June 30, 1970).

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

OCT 1 1969

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CONTRACT FOR THE WELLESLEY FRIENDLY AID ASSOCIATION AND
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

The Wellesley Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in the promotion of health, prevention of disease, and the care of the sick.

The number of students and the dates for the experience will be determined jointly by the agency and the school of nursing.

The School of Nursing will reimburse the agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the agency is not notified, the hospital will be billed for that student.

Bills will be submitted by the agency.

Twice a year in January and June, and are sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Charlotte M. Stearns Director of Agency

Natalie Petzold, R.N. Director of School of Nursing

Date:

Sept 24 1969

(This to be effective from September 1, 1969 to June 30, 1970).

MASSACHUSETTS GENERAL HOSPITAL

SCHOOL OF NURSING

AGREEMENT WITH THE BOSTON DEPARTMENT OF HEALTH AND HOSPITALS AND
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

The BOSTON DEPARTMENT OF HEALTH AND HOSPITALS, COMMUNITY HEALTH SERVICES will provide one day of observation for undergraduate students of the MASSACHUSETTS GENERAL HOSPITAL School of Nursing to further the students' understanding of Community Health and its role in the promotion of health, prevention of disease, and the care of the patient, family and community.

The number of students and the dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be ten (10) per year.

The School of Nursing will reimburse the Agency at the rate of ten dollars (\$10.00) per student per day of observation. If the student is unable to report for observation and the Agency is not notified, the hospital will be billed for that student.

Bills submitted by the Agency twice a year - in January and in June will be sent to:

Miss Natalie Petzold, R.N., Director

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

Signed:

Virginia S. Fitzgerald
Nursing Director
Community Health Services

Natalie Petzold, R.N.
Director, School of Nursing
Massachusetts General Hospital

Dorine M. Sullivan
Assistant Deputy Commissioner-
Nursing
Department of Health and Hospitals

Date April 22, 1970

MASSACHUSETTS GENERAL HOSPITAL

SCHOOL OF NURSING

AGREEMENT WITH THE BOSTON DEPARTMENT OF HEALTH AND HOSPITALS AND
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

The BOSTON DEPARTMENT OF HEALTH AND HOSPITALS, HEREBY HEALTH SERVICES

will provide one day of observation for undergraduate students of the
MASSACHUSETTS GENERAL HOSPITAL School of Nursing to further the students'
understanding of Community Health and its role in the promotion of health,
prevention of disease, and the care of the patient, family and community.

The number of students and the dates for the experience will be
determined jointly by the Agency and the School of Nursing. The maximum
number of students will be ten (10) per year.

The School of Nursing will reimburse the Agency at the rate of ten
dollars (\$10.00) per student per day of observation. If the student is
unable to report for observation and the Agency is not notified, the hospital
will be billed for that student.

Bills submitted by the Agency twice a year - in January and in June

will be sent to:

Mrs. Natalie Petros, R.N., Director

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

Signed:

[Signature]
Director, School of Nursing,
Massachusetts General Hospital

[Signature]
Interim Director
Community Health Services

[Signature]
Assistant Agency Commissioner
Nursing
Department of Health and Hospitals

Date *April 22 1977*

copy to
M. Gaddy
MB

VISITING NURSE ASSOCIATION OF BOSTON

Frank S. Christian
Chairman, Board of Managers

Mrs. Philip Eiseman
President

Peter G. Harwood
Treasurer



Alice M. Dempsey, R.N.
General Director

Mrs. Penelope K. Hope, R.N.
Associate Director

Mrs. Norma Holt, R.N.
Assistant Director

14 SOMERSET STREET — BOSTON, MASSACHUSETTS 02108

Telephone 742-0900

JUN 8 1970

June 4, 1970

Miss Natalie Petzold, R.N.
Director of School of Nursing
Massachusetts General Hospital
Fruit Street
Boston, Massachusetts

Dear Miss Petzold,

This is to inform you that the Visiting Nurse Association of Boston is discontinuing the one-day observation program for hospital diploma students.

You are no doubt aware that we have gradually had to reduce the number of students we could accept each year and now have had to make the decision that we cannot provide this experience any longer.

Our decision becomes effective immediately since we have already completed the observation program for this year.

Sincerely yours,

Minnie Cohen
Education Director

MC/rmc

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING
SCHOOL OF NURSING

CONTRACT FOR THE WELLESLEY FRIENDLY AID ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

1970 - 1971

The Wellesley Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in the promotion of health, prevention of disease, and the care of the sick.

The number of students and dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of

The School of Nursing will reimburse the Agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the agency is not notified, the Hospital will be billed for that student. and the agency is not notified, the Hospital will be billed for that student.

Bills will be submitted by the Agency:

Twice a year in January and June, and are sent to -

Massachusetts General Hospital School of Nursing

Miss Natalie Petzold, R.N.

Director, School of Nursing

Director, School of Nursing

Signed:

Signed:

Charlotte M. Stearns Director of Agency

Charlotte M. Stearns, R.N. Director of Agency

Natalie Petzold, R.N. Director of School of Nursing

Natalie Petzold, R.N. Director of School of Nursing

Date: October 21, 1970

(This to be effective from September 8, 1970 through June 18, 1971)

(This is to be effective from September 13, 1971 through June 5, 1972)

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR THE WELLBESITLY FRIENDLY AID ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

1970 - 1971

The Wellbesitly Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in the promotion of health, prevention of disease, and the care of the sick.

The number of students and dates for the experience will be determined jointly by the Agency and the School of Nursing.

The School of Nursing will reimburse the Agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the agency is not notified, the Hospital will be billed for that student.

Bills will be submitted by the Agency:

twice a year in January and June, and are sent to -

Massachusetts General Hospital School of Nursing
Miss Natalie Petroski, R.N.
Director, School of Nursing

Signed:

Charlotte M. Stearns
Director of Agency

Theresa A. Higgins
Director of School of Nursing

Date: October 21, 1970

(This to be effective from September 8, 1970 through June 18, 1971)

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR THE WELLESLEY FRIENDLY AID ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

1971 - 1972

The Wellesley Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in continuity of care, promotion of health, prevention of disease, and the care of the sick.

The number of students and dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be sixteen (16) during 1971-1972.

The School of Nursing will reimburse the Agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the agency is not notified, the Hospital will be billed for that student.

Bills will be submitted by the Agency;

Twice a year in January and June, and are sent to -

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Charlotte M. Sharns RN Director of Agency

Natalie Petzold, RN Director of School of Nursing

Date: October 21, 1971

(This is to be effective from September 13, 1971 through June 5, 1972)

NP:EY

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

1971 - 1972

BOSTON 02114

The BOSTON DEPARTMENT OF HEALTH AND HOSPITALS, COMMUNITY HEALTH SERVICES will provide one day of observation for undergraduate students of the MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING to further the students' understanding of Community Health and its role in the promotion of health, prevention of disease, and the care of the patient, family and community.

The number of students and the dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be ten (10) per year.

The School of Nursing will reimburse the Agency at the rate of ten dollars (\$10.00) per student per day of observation. If the student is unable to report for observation and the Agency is not notified, the Hospital will be billed for that student.

Bills submitted by the Agency twice a year - in January and in June will be sent to:

Miss Natalie Petzold, R.N., Director
Massachusetts General Hospital School of Nursing
Director, School of Nursing

Signed:

Virginia G. Fitzgerald, R.N.
Nursing Director
Community Health Services

Natalie Petzold, R.N.
Director, School of Nursing
Massachusetts General Hospital

Gertrude M. Sullivan
Assistant Deputy Commissioner
Nursing Department of Health and Hospitals

Date December 2, 1971

(This is to be effective from September 7, 1971 to July 14, 1972)

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

AGREEMENT WITH THE BOSTON DEPARTMENT OF HEALTH AND HOSPITALS AND
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

1971 - 1972

The BOSTON DEPARTMENT OF HEALTH AND HOSPITALS, COMMUNITY HEALTH SERVICES WILL provide one day of observation for undergraduate students of the MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING to further the students' understanding of Community Health and its role in the promotion of health, prevention of disease, and the care of the patient, family and community.

The number of students and the dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be ten (10) per year.

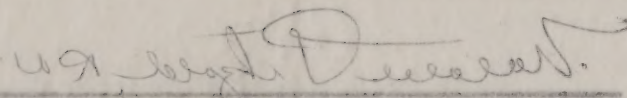
The School of Nursing will reimburse the Agency at the rate of ten dollars (\$10.00) per student per day of observation. If the student is unable to report for observation and the Agency is not notified, the Hospital will be billed for that student.

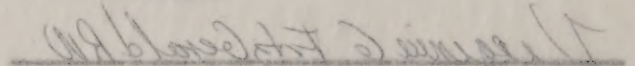
Bills submitted by the Agency twice a year - in January and in June will be

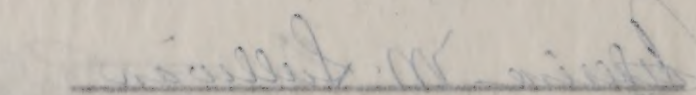
sent to:

Miss Natalie Petrolis, R.N., Director
Massachusetts General Hospital School of Nursing

Signed:


Director, School of Nursing
Massachusetts General Hospital


Community Health Services
Nursing Director


Assistant Deputy Commissioner
Nursing Department of Health and Hospitals

Date December 2, 1971
(This is to be effective from
September 1, 1971 to July 1, 1972)

Massachusetts General Hospital

School of Nursing

SEP 8 1972

NATALIE PETZOLD, R.N.
DIRECTOR

BOSTON 02114

CONTRACT FOR THE WELLESLEY FRIENDLY AID ASSOCIATION AND
MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM
1972 - 1973

The Wellesley Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in continuity of care, promotion of health, prevention of disease, and the care of the sick.

The number of students and dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be sixteen (16) during 1972-1973.

The School of Nursing will reimburse the Agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the Agency is not notified, the Hospital will be billed for that student.

Bills will be submitted by the Agency twice a year, in January and June, and are sent to:

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Charlotte M. Stearns^{RN} Director of Agency

Natalie Petzold Director of School of Nursing

Date:

Sept 7, 1972

(This is to be effective from September 5, 1972 through July 15, 1973)

CITY OF BOSTON
DEPARTMENT OF HEALTH AND HOSPITALS

818 HARRISON AVENUE
BOSTON, MASSACHUSETTS 02118



Tel. No. _____

AGREEMENT BETWEEN THE DEPARTMENT OF HEALTH AND HOSPITALS, CITY OF BOSTON
AND THE MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

1973 - 1974

The Department of Health and Hospitals, Community Health Services will provide one day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of Community Health and the role of the Department in the promotion of health, prevention of disease, and the care of the patient, family and community.

The number of students and the dates for the experience will be determined jointly by the Department and the School of Nursing. The maximum number of students will be (10) ten per year.

The School of Nursing will re-imburse Community Health Services (Nursing) Nurses Educational Fund at the rate of ten dollars (\$10.00) per student per day observation. If the student is unable to report for the observation and Community Health Services (Nursing) is not notified, the School will be billed for that student.

Bills are to be submitted twice a year - in January and in June. These are to be sent to:

Miss Natalie Petzold, R.N., Director
Massachusetts General School of Nursing

Signed:

Leo G. Hargreaves R.N.
Executive Director of Nursing Service
and Nursing Education

Natalie L. Petzold, R.N.
Director School of Nursing
Massachusetts General Hospital

Date: *August 5, 1973*

This is to be effective from September 1, 1973 to July 12, 1974

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

CONTRACT FOR THE WELLESLEY FRIENDLY AID ASSOCIATION AND

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING FOR ONE DAY OBSERVATION PROGRAM

September, 1973 - January, 1974

The Wellesley Friendly Aid Association will provide a day of observation for undergraduate students of the Massachusetts General Hospital School of Nursing to further the students' understanding of the public health nursing agency and its role in continuity of care, promotion of health, prevention of disease, and the care of the sick.

The number of students and dates for the experience will be determined jointly by the Agency and the School of Nursing. The maximum number of students will be nine (9) from September through December, 1973.

The School of Nursing will reimburse the Agency at the rate of nine dollars (\$9.00) per student per day. If student is unable to report for observation and the agency is not notified, the Hospital will be billed for that student.

Bills will be submitted by the Agency;

In January, 1974, and are sent to -

Massachusetts General Hospital School of Nursing
Miss Natalie Petzold, R.N.
Director, School of Nursing

Signed:

Charlotte M. Stearns RN Director of Agency

Natalie A. Petzold, R.N. Director of School of Nursing

Date: November 30, 1973

(This is to be effective from September 4, 1973 through December 31, 1973.)

NP:en

M. Petzold
file

August 26, 1975

Mrs. Mary Cooper, R.N.
Director of Nursing
Wayland Public Health Services
266 Cochituate Road
Wayland, Massachusetts

Dear Mrs. Cooper:

My visit with you on August 5, 1975 was most enjoyable. I am writing to confirm our discussion concerning the observational experiences which are being provided at your agency for selected students enrolled in our nursing program.

The students are enrolled in the course, Nursing Care of the Ambulatory Patient. They have had Anatomy, Physiology, Chemistry, Normal and Modified Nutrition, Social Backgrounds and First Year Nursing Theory and Clinical Practice. During the second year of the nursing program, the students receive theory and clinical experience in the specialty areas of Maternal-Child Nursing, Mental Health Nursing, Operating Room Nursing and Ambulatory Care Nursing. As these courses are given throughout the second year on a rotating basis to students assigned to a group, students observing at the agency will be at different levels of educational preparation.

According to our discussion, the assignment of students is dependant on the student's ability to provide her own transportation to the agency. Therefore, it is not possible at this time to furnish you with the names and dates for observational experiences. Ambulatory Care Nursing is a five week course and eight groups of students rotate throughout the second year. Considering the classroom and conference commitments of the students, it was also decided during our conversation that Tuesday and/or Friday would be acceptable observational days.

Students will report to the agency at 8:45 a.m. They will wear appropriate basic uniform and will bring their student name pin and identification card with them. The observation-participation activities of the student will be planned by the staff of the agency. If the student should become ill or for some other unanticipated reason be unable to keep the commitment, she will call the agency in the morning to notify them. If, for some unanticipated reason the agency will be unable to accept the students on the date of assignment, I should be notified and other dates established if this is possible.

- 2 -

I am enclosing a copy of the objectives for the observational experience. To facilitate communication, I shall continue as liaison with the agency. I can be contacted at the above address or by telephone at 726-3153. If I am not in the office, please request that I be paged (Beeper #527) and leave a number at which I can contact you.

The faculty and I wish to extend our thanks to you and your agency staff for your interest in providing community experience for the students.

Sincerely yours,

Ann T. Pirog, Instructor

AP:sak
Enclosure



THE MASSACHUSETTS GENERAL HOSPITAL CHELSEA HEALTH CENTER

111 Bellingham Street
Chelsea, Massachusetts 02150

AUG 15 1975

2680

Area Code 617
Telephone 884-8300

Andrew D. Collins, Jr. M.D.
Medical Director

Miss Dorothy Mahoney
School of Nursing - Walcott 1

Flora Baranoff
Lawrence Berger
Constance Chaffin
Jane Chaffin
Eleanor Clark
Gertrude Cooney
Helen Harkness
Ada Pichler
John Schiano
Roberto Sotelo
Helen Zaccari

Dear Dorothy:

The Chelsea Health Center Nursing staff came to see me for our regular every-other-week meeting today. Mrs. Jean Delaney promised Mrs. Pirog that she would raise some questions about Chelsea's ability to handle students at the level of attendance which was planned for 1975-1976, namely, three students per rotation.

Director, School of Nursing

As you know, Chelsea works under extreme spatial restrictions; on a very tightly booked schedule for its nurses; plus an astonishingly rising walk-in service which some days exceeds the capacity of the unit to handle with any degree of excellence.

Dear Miss Petzold:

Therefore, we must ask that School of Nursing do the following things for us in order that we can make the best possible plan for each of the students scheduled to come to visit at the Chelsea Health Center: the only desirable days must be Tues., Wed., Thurs; the time of observation has to be restricted to 9:30 - 4:00; we would like to have the dates of visitation known by the C.H.C. nurses quarterly—which is to say, up to 12 weeks in advance. We appreciate this may be difficult for you — but in order for us to be able to make appointments for your students to be able to meet with a variety of interesting functionaries at the Health Center as well as to spend meaningful time with the nurses, we must know their days of attendance in advance. We can appreciate that illness and other problems might cause cancellation, but foreknowledge of the actual days of student attendance is essential.

The staff tells me that it has requested of the faculty some feedback from either students or faculty regarding the student experiences at Chelsea for last year. The staff has yet to receive the feedback from either the student source or from the faculty. The staff requests that students this year coming to the Chelsea Health Center shall provide the staff nurses with some feedback either in the form of a brief written critique submitted via the faculty or by word of mouth from the faculty.

Although we are still operating without an on-site supervisor; it has been agreed that the staff nurse whom you will contact for discussing problems or communicating with regarding schedules will be Mrs. Jean Delaney, who is the staff nurse who has been with the Chelsea operation for the longest period of time.

Thank you for whatever cooperation you can afford us regarding the points cited above.

Sincerely yours,

Ruth M. Farrissey
ASS'T. DIR., DEPT. OF NURSING;
EXEC. OFFICER, THE CLINIC

RMF:mab

cc:N.Petzold, J.Delaney

1971 AUG 15 10 10 AM
3000
lib

The Chinese Health Center Nursing staff came to see me for our regular every-other-week meeting today. Mrs. Jean Delaney provided their Pings that she would raise some questions about Chinese's ability to handle students at the level of students which was planned for 1975-1976, namely, three students per rotation.

Therefore, we must ask that School of Nursing do the following things for us in order that we can make the best possible plan for each of the students scheduled to come to visit at the Chinese Health Center: the only desirable days must be Tues., Wed., Thurs. the time of observation has to be restricted to 9:30 - 4:00; we would like to have the dates of visitation known by the C.H.C. nurses quarterly--which is to say, up to 12 weeks in advance. We appreciate this may be difficult for you -- but in order for us to be able to make appointments for your students to be able to meet with a variety of interesting functionaries at the Health Center as well as to spend meaningful time with the nurses, we must know their days of attendance in advance. We can appreciate that illness and other problems might cause cancellation, but foreknowledge of the actual days of student attendance is essential.

Although we are still operating without an on-site supervisor, it has been agreed that the staff nurse whom you will contact for discussing problems or consulting with regarding schedules will be Mrs. Jean Delaney, who is the staff nurse who has been with the Chinese operation for the longest period of time.

Sincerely yours,

cc: H. Petzold, J. DeJany

द्वितीयः प्रश्नः

file



THE MASSACHUSETTS GENERAL HOSPITAL CHELSEA HEALTH CENTER

111 Bellingham Street
Chelsea, Massachusetts 02150

Andrew D. Guthrie, Jr., M.D.
Medical Director

Area Code 617
Telephone 884-8300

Advisory Committee:

Florence Baronoffsky
Lawrence Berman
Constance Caloggero
Jane Clafin
Eleanor Clark
Gertrude Cosgrove
Helen Hederson
Ada Pechner
John Scrivano
Roberto Sotelo
Helen Zucco

July 16, 1976

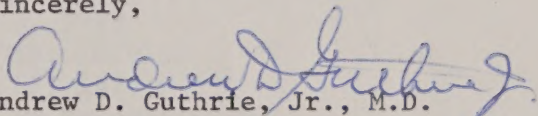
Miss Natalie Petzold, R.N.
Director, School of Nursing
Massachusetts General Hospital
Boston, Massachusetts

Dear Miss Petzold:

The staff of the MGH-Chelsea Health Center has been pleased with the program that affords a learning experience to the student nurses from MGH. As you know, medical students, dietetic interns from MGH and social work students are involved as well in clinical practicums at the Health Center. Our commitment to teaching is clearly evident in the current student population at the Center.

Since the health centers are an extension of the MGH into the community, we share the responsibilities to provide teaching and learning opportunities. I would be pleased to negotiate further experiences for the students of new programs which are currently under development.

Sincerely,


Andrew D. Guthrie, Jr., M.D.
Medical Director

ADG:ekm

cc: MGH School of Nursing File

Massachusetts General Hospital

School of Nursing

NATALIE PETZOLD, R.N.
DIRECTOR

BOSTON 02114
TELEPHONE (617) 726 _____

August 27, 1979

Ms. Mary Scanlon, R.N.
Medical Department
Gillette's
Gillette Park
South Boston, MA

Dear Ms. Scanlon,

I am writing to confirm the dates which we discussed for the students from the Massachusetts General Hospital School of Nursing to participate in the educational program offered at Gillette's. There will be 8-12 students who will attend these programs.

The students will be advised to wear slacks for the visit. They will report at 8:30 a.m. at the main reception area at the South Boston facility. We will suggest the students prepare for the experience by reading articles from the journal - Occupational Health Nursing which is available at the school library.

The dates for each rotation follow:

- Rotation 1: Wednesday, October 5, 1979
- Rotation 2: Wednesday, November 7, 1979
- Rotation 3: Wednesday, December 19, 1979 or
December 12, 1979
(This date is to be confirmed)
- Rotation 4: Wednesday, January 6, 1980
- Rotation 5: Wednesday, March 19, 1980
- Rotation 6: Wednesday, April 9, 1980
- Rotation 7: Wednesday, June 4, 1980
- Rotation 8: Wednesday, June 24, 1980

We appreciate the experiences you have provided to the students during this academic year. This has proved valuable in broadening their understanding of the potential for nursing in alternate health settings.

Sincerely yours,

Thelma Powers
Chairman, Nurses Role in Ambulatory
Health Care

TP:do

up

Massachusetts General Hospital

School of Nursing

NATALIE PETZOLD, R.N.
DIRECTOR

BOSTON 02114
TELEPHONE (617) 726 _____

August 27, 1979

Mrs. Evelyn Greenman
Brookline Multi-Service Senior Centers
61 Park Street
Brookline, MA 02146

Dear Mrs. Greenman,

I am writing to confirm the dates for the one-day observation - participant experiences which your agency provides for the students enrolled at the Massachusetts General Hospital School of Nursing.

As in the past, the students are in the second level of a three year diploma nursing program. As we discussed, one or two students may be assigned on the same day for each of the eight rotations. The faculty liaison will notify the agency of the number of students assigned and their names at the beginning of each rotation.

The students will report to the agency at 9:00 a.m. They will wear appropriate street clothes and bring their student name pins and hospital photo-identification badge. Lunch will be provided for the students by the agency. The experiences of the observation - participation day will be planned by the agency staff.

If a student should become ill, or for some other reason be unable to keep the commitment, the agency will be notified. If, for some unanticipated reason, the agency is unable to accept students on the date of assignment, I will be notified and another date established, if possible.

The fee per student observation is to be twenty dollars (\$20.00). The billing procedure will remain as it has been in the past. Bills will be submitted twice a year, in January and in July, to Miss Natalie Petzold, R.N., Director of the School of Nursing.

The dates for the one-day observations are as follows:

- Rotation 1: September 25 or 26, 1979
- Rotation 2: October 30 or 31, 1979
- Rotation 3: December 11 or 12, 1979
- Rotation 4: January 29 or 30, 1980
- Rotation 5: March 11 or 12, 1980
- Rotation 6: April 15 or 16, 1980
- Rotation 7: May 27 or 28, 1980
- Rotation 8: July 1 or 2, 1980

Massachusetts General Hospital School of Nursing

-2-

Thank you and your staff for the continued cooperation in the provision of this valuable learning experience. If you have any concerns or comments, please contact me for discussion.

Sincerely yours,

Thelma Powers
Chairman, Nurses Role in Ambulatory
Health Care

TP:do



*Creative Day Care, Inc.
773 Belmont Street
Belmont, MA 02178*

OCT 10 1979

October 1, 1979

Ms. Carol Gilroy
Pediatric Instructor
M.G.H. School of Nursing
Boston, Massachusetts 02114

Dear Ms. Gilroy:

This is to acknowledge the presence at our day care center, the student nurses from the Massachusetts General Hospital School of Nursing. Their participation and interaction with the children is beneficial and enjoyable to both the children and the staff at the Center.

We are happy to be of assistance in your program and look forward to meeting other student nurses.

If I can be of any other service to you, please do not hesitate to contact me.

Sincerely yours,

Mrs. Roseann Prioli
Director

ljn/rp

